

**Position: Aggie Health Director 2017-2018**

**Mission:** The director of Aggie Health is responsible for promoting healthy lifestyles on the USU campus and in the community. Responsibilities include health information outreach, coordinating the USU Blood Battle/Blood Drives and maintaining Blood Drive volunteers, and providing support/partnering with the SNAC program for Stuff-a-Bus.

**Qualifications:**

- Current USU Student
- Volunteered at least for one year in the Service Center, or demonstrate possession of equivalent qualifications (determined by Service VP and Community Service Coordinator)
- Have a 2.5 GPA or higher

**Compensation:**

- May receive an AmeriCorps Education Award of (can be applied to future tuition or student loans) after completing 300 hours. Talk with Service VP and Community Service Coordinator to enroll. Hours begin August 2017.

**Partnerships:**

- Communicate with the Health and Ability Issue Area Coordinator
- Collaborate with programs and Community Partners in the Health and Ability issue area  
USU programs include: Special Olympics, Best Buddies, and Grandfriends  
Community Partners include: American Red Cross, Common Ground Outdoor Adventures

**Program Events/Activities:**

Required:

- Plan monthly activity for volunteers
- USU Blood Battle (first week of school) and 3-4 additional blood drives
- Stuff-a-Bus (November, in partnership with SNAC)

Suggestions:

- Nursing home visits
- "Be the Match" donor recruitment
- Annual 5K
- Biggest Loser
- Kits for kids in the hospital

**Committee Work:**

- Assemble and manage program committee

**Service Center Responsibilities:**

- Attend the following events
  - Day on the Quad
  - Service Center Kick-Off (fall) and Re-Charge (spring)
  - Fall training retreat
- Attend established office hours: 3 hours a week during business hours
  - Be available for meetings with students and staff
- Fill out all required paperwork including:
  - Dashboards (event reports)
  - Risk management paperwork as needed
- Track hours on AGS or OrgSync and encourage volunteers to do the same
- Actively inform and educate new volunteers for Service Center
- Meet with Issue Area Coordinator on a regular basis
- Manage and train volunteers
- Plan and prepare for school year programming during the summer
- Update Program Director Binder
- Manage volunteer sign up forms and project reporting forms