**Position:** Grandfriends Director 2018-2019

**Mission:** The Grandfriends director is responsible for facilitating meaningful interactions between USU students and the senior citizens of Cache Valley. Responsibilities include hosting events for local retirement communities, promoting the general welfare of seniors in Cache Valley, and coordinating activities.

**Qualifications:**
- Current USU Student
- Volunteered at least for one year in the Service Center, or demonstrate possession of equivalent qualifications (determined by Service VP and Community Service Coordinator)
- Have a 2.5 GPA or higher

**Compensation:**
- May receive an AmeriCorps Education Award of $1,252.91 (can be applied to future tuition or student loans) after completing 300 hours of service that supports the Service Center. Talk with Community Service Coordinator to enroll. Hours begin August 2018.

**Partnerships:**
- Communicate with the Health and Ability Issue Area Coordinator
- Collaborate with Special Olympics, Best Buddies, Aggie Health, Williamsburg Independent and Assisted Living, Cache County Senior Citizen Center

**Program Events/Activities:**
**Required:**
- Attend director meetings (every other Monday at 9pm)
- Coordinate weekly visits to retirement homes and/or senior citizen centers

**Service Center Responsibilities:**
- Attend the following events
  - Day on the Quad
  - Service Center Kick-Off (fall) and ReCharge (spring)
  - Fall training retreat
- Attend established office hours: 3 hours a week during business hours
  - Be available for meetings with students and staff
- Fill out all required paperwork including:
  - Dashboards (event reports)
  - Risk management paperwork as needed
- Track hours on AggieSync and encourage volunteers to do the same
- Actively inform and educate new volunteers for Service Center
- Meet with Issue Area Coordinator on a regular basis
- Manage and train volunteers
- Plan and prepare for school year programming during the summer
- Manage volunteer sign up forms