Position: SNAC Co-directors 2018-2019

Mission: The directors of the SNAC food pantry acts as liaisons for USU and all other SNAC partners. They work with the USU chapter of the Food Recovery Network, coordinate volunteers for SNAC pantry shifts, and ensure that the pantry shelves and refrigerator shelves are stocked and properly managed. The SNAC director will also promote food security efforts throughout Cache Valley. The SNAC program will serve as the coordinating program for Stuff-a-Bus.

Qualifications:
- Current USU Student
- Volunteered at least for one year in the Service Center, or demonstrate possession of equivalent qualifications (determined by Service VP and Community Service Coordinator)
- Have a 2.5 GPA or higher

Compensation:
- May receive an AmeriCorps Education Award of $1,252.91 (can be applied to future tuition or student loans) after completing 300 hours of service that supports the Service Center. Talk with Community Service Coordinator to enroll. Hours begin August 2018.

Partnerships:
- Communicate with the Social Justice and Sustainability Issue Area Coordinator
- Collaborate with STEP, No Lost Generation, Aggie Outdoor Volunteers, USU Dining Services, Food Recovery Network, Cache Community Food Pantry, Campus Kitchen at USU

Program Events/Activities:
**Required:**
- Attend director meetings (every other Monday at 9pm)
- Plan monthly activity for volunteers
- Stuff-a-Bus (November)
- Coordinating with Food Recovery Network to manage volunteers for daily food recovery shifts on campus
- Manage open pantry times
- Provide food handling experience or receive training in food handling from USU Dining Services

Service Center Responsibilities:
- Attend the following events
  - Day on the Quad
  - Service Center Kick-Off (fall) and ReCharge (spring)
  - Fall training retreat
- Attend established office hours: 3 hours a week during business hours
  - Be available for meetings with students and staff
- Fill out all required paperwork including:
  - Dashboards (event reports)
  - Risk management paperwork as needed
- Track hours on AggieSync and encourage volunteers to do the same
- Actively inform and educate new volunteers for Service Center
- Meet with Issue Area Coordinator on a regular basis
- Manage and train volunteers
- Plan and prepare for school year programming during the summer
- Manage volunteer sign up forms